



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

NOTICE

Sole Source Purchase

Date: 02/27/2023

For: Pre-K-8 Principals Conference

Vendor Name: NAESP

Requested by: Compensatory Program

Description: NAESP Conference Registration and Lodging

Cost: Not to exceed \$30,000.00

Justification: Cost will cover the registration and lodging for staff attending this conference specific to the National Association of Elementary School Principals (NAESP)

Approved By:

Linda Bates, NIGP-CPP, VCO
Buyer

Date